

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	18 September 2023
Title:	Future Ownership and Maintenance of Bus Shelters
Report From:	Director of Universal Services

Contact name: Aida Miralles

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1. The decision:

- 1.1. That the Executive Lead Member for Universal Services notes the imminent expiry of third-party management arrangements for bus shelters for Rushmoor, Gosport and Hart borough/district councils and gives approval for the County Council as Highway Authority to accept the responsibility of maintenance for these shelters for the use of the travelling public.
- 1.2. That the Executive Lead Member for Universal Services delegates authority to the Director of Universal Services in consultation with the Head of Legal Services to make arrangements via contracts, licences, or otherwise for the transfer of ownership and maintenance liability for bus shelters from district and borough councils and to permit the continued presence of third party bus shelters on the public highway.
- 1.3. That the Executive Lead Member for Universal Services gives authority to procure, spend and enter into contractual arrangements with a third-party provider for the provision and maintenance of bus shelters in key areas across Hampshire up to a value of £50,000 per annum, and to use any share of advertising revenue generated to offset maintenance costs for any bus shelters that the Highway Authority remains responsible for.

2. Reasons for the decision:

- 2.1. To ensure the continued presence, management, and maintenance of bus shelters on Hampshire highways in light of the announcements of Rushmoor and Gosport Borough Councils, and of Hart District Council, indicating that they intend to discontinue this service, and the possibility of other borough and district councils following suit. The proposals will ensure the generation of a revenue stream to help fund maintenance of shelters.
- 2.2. To secure arrangements for the continued provision and maintenance of bus shelter assets where the contractual arrangements between third party suppliers and other local authorities in Hampshire which currently allow for this provision, are no longer in place.

2.3. To seek approval to procure, spend and enter into contractual arrangements with a third-party provider to secure the longer term provision and maintenance of bus service infrastructure in line with available budgets.

3. Other options considered and rejected:

3.1. That the County Council does not take ownership of any shelters. This option was rejected because the alternative is that these shelters are removed and the County Council recognises the importance of these shelters to support the provision of local bus services.

3.2. That the County Council does not procure an outside advertising agreement through a third-party agency. This option has been rejected because it is proposed that revenue generated through these agreements would pay for ongoing maintenance for any County Council owned and maintained shelters which fall outside the contractual agreement.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

18 September 2023

**Executive Lead Member for Universal Services
Councillor Nick Adams-King**